**HMS PTO Meeting Minutes**

**September 10, 2019 Meeting**

Board Members in Attendance – Stacy Collins, Peggy Hermann, Leigh McCormack, Jenn McNicolas, Bernadette Lawson

Meeting was called to order at 7:04 and the June meeting minutes were approved.

Introductions of new PTO Board –

Stacy Collins – President

Leigh McCormack – VP of Membership

Jenn McNicolas – Treasurer

Peggy Hermann – Recording Secretary

Bernadette Lawson – Corresponding Secretary

**Treasurer’s Report**: Jennifer McNicholas

* Reviewed this year’s budget.
* We may be able to reduce the cost of our insurance since are not locked into PTO Today insurance anymore. We will look into it.
* Income for the year to date - $4,600 in dues through Paypal and 6th grade orientation.
* Budget was approved.

**President’s Report:** Stacy Collins

* Welcomed everyone in attendance. PTO is excited for the new year. Thank you to all of our volunteers.
* A to Z directory system. We need people to verify their info and new families to join.
* A Gmail address has been set up for the PTO board.

**Teacher report** – TerriLynn Seavey

* One book, one school - *Wishtree*. Students are talking about hopes and dreams during homeroom. One of the art teachers made tree and kids and staff are hanging their wishes on the tree in the connecting corridor.
* Activities fair will be held during the school day next week. 6th graders and new students will visit fair during homeroom. Reps from each club will be there. Information about clubs will come home.
* 7th and 8th grade sports started this week. Fall season goes through October.
* Cross country club open to all grades.

**Upcoming Events**

* 6th Grade Halloween Dance –Michelle Baldino & Jill Wineberg. Dance is on 10/25 from 5:30 – 7pm. Committee will be coordinating with Mr. Crater. Discussion about whether or not to decorate with white lights in the gym. PTO budget covers photo booth and decorations. Kids are encouraged to go to football game afterwards and they will get voucher for food at the game.
* Book Fair – November 11-15th. Marylee Newby is coordinator. Melissa Kelly is co-chairing. Partner with Children’s Book World for the fair. A signup genius will be coming out in early October. We will need volunteers to help out during the school day. There will be a family night Wednesday evening that week of the fair.

**Old Business**

* Staff Welcome Back Breakfast – continental breakfast was provided to the staff the week before school started which was well received and appreciated. New Staff Appreciation committee has been formed to help with appreciation events this year.

**New Business**

* Spirit wear – Megan Salvesen – First sale of the year is open, and it runs through September 22nd. Items will be available for pick up at C&M approx. 2-3 weeks after sale closes. PTO will have two more sales – one before holidays and one in the spring. Looking for feedback on items. Let Megan know if you would like to see other items offered. Someone suggested water bottle/laptop stickers and scrunchies.
* Open PTO Positions – 8th grade dance chairs, School Board representatives, Intra District Council reps
* BTS Nights – Sept 23, 24, 25 – PTO will have table out with info for parents and dues collecting. Looking for volunteers to help at our table. PTO now has Venmo.
* Rewards programs – April McDermott is our new rep. Box top program still active – can still collect paper box tops or can use the app. Giant rewards ID 23858. Giant rewards go directly to school. Box top money goes to the PTO. Encouraging people to use the box top app. Someone proposed idea of PTO using Amazon Smile.
* School Board report – Stacy Collins – Summer maintenance on school properties. HMS larger boys locker room renovated to be a cross fit space for all students (boys and girls). Safety and security updates were made to all schools over the summer.
* The water fountain has been removed from the track area a year or so ago. A parent asked if there is a plan to replace it since it was nice for the community who use the track.

**Principal’s report:** Matt Crater

* Focus for the school year – school safety, fostering belonging, continuous academic improvement and wellness for students, family and staff.
* Two new administrators – Randy Taylor is new 7th grade principal. Fred Brown is the interim 8th grade principal for this year. Fred is former district math coordinator.
* Back to School Nights – start in the auditorium then visit classrooms and teachers. Teachers will focus on curriculum. 6th grade BTS night starts at 6pm to cover Camp Canadensis. 7th and 8th grade start at 6:30.
* Teachers are posting homework, projects and assessments to Google calendar.
* Fall conferences will be Student Led Conferences. Gives students opportunity to lead discussion, increased accountability, teaches students to set goals. Teaching team is available to meet with parents at any time – do not need to wait until conference week if there is a concern.
* Administrators are open to feedback and input from parents.

**Next meeting will be October 15th at 7pm at HMS Library.**

**Close of Meeting – adjourned at 8:15pm.**